

CONSTITUTION AND BYLAWS OF THE AMERICAN SOCIETY OF SUGAR BEET TECHNOLOGISTS

Effective November 1, 1976

ARTICLE I

Name.

The name of this organization shall be the AMERICAN SOCIETY OF SUGAR BEET TECHNOLOGISTS, otherwise known as the ASSBT.

ARTICLE II

Objectives.

The objectives of this Society shall be to foster all phases of sugar beet and beet sugar research, to promote the dissemination of the resulting scientific knowledge, to strive to maintain high standards of ethics, and to cooperate with other organizations having objectives beneficial to the beet sugar industry.

ARTICLE III

Membership.

Section 1. All persons, associations, corporations, cooperatives, and other organizations interested in the advancement of knowledge concerning sugar beet production or beet sugar processing are eligible for membership in this Society.

Section 2. There shall be three classes of membership: Individual membership; Organizational membership; and Honorary membership.

Individual members shall have the right to attend any meetings of the Society, to vote in elections, and to receive one copy of such publications as are issued by the Society.

Organizational members shall be entitled to have one official representative attend any General Meeting of the Society, to cast one vote at elections, and to receive one copy of such publications as are issued by the Society.

Honorary members shall be entitled to the privileges of individual membership. Honorary membership is awarded as set forth in the Bylaws.

Section 3. Any member, excepting an honorary member, may be deprived of membership for nonpayment of dues or for other

reasons by unanimous vote of the Executive Committee of this Society.

Members dropped from membership due to nonpayment of dues may be reinstated within the biennium on payment of dues in full.

ARTICLE IV

Sections.

In order to provide opportunity for the consideration of specialized subjects in branches of beet sugar and sugar beet research, sections of the organization shall be divided as follows:

- A. Agronomy
- B. Genetics and Variety Improvement
- C. Entomology and Plant Pathology
- D. Agricultural Engineering
- E. Chemistry
- F. Physiology
- G. Factory Operation
- H. Environmental Qualities and Regulations

Additional sections may be organized on a tentative basis for the purpose of facilitating presentation of papers with the approval of the Executive Committee. Upon evidence of ability to develop and execute sessions of the Society, sections so organized may acquire permanent status upon approval by the Executive Committee and Board of Directors. A section may be terminated by (1) a two-thirds vote of the Society members in a mail ballot following 60 days' notice by the Executive Committee, or (2) if the section fails to present a program at each General Meeting, by a two-thirds vote of the Executive Committee and Board of Directors.

ARTICLE V

Officers.

The officers of the Society shall consist of: President, Vice President, Immediate Past President and Secretary-Treasurer.

These officers shall constitute the Executive Committee.

ARTICLE VI

Board of Directors.

The Board of Directors shall consist of eight members representing the geographical regions and technical interests as herewith listed:

Pacific Coast Region	1
Intermountain Region	1
Eastern Rocky Mountain Region	1
North Central Region	1
Great Lakes Region	1
Canada	1
Processing at Large	1
Agricultural at Large	1

Boundaries of these regions and technical interests will be determined by the Executive Committee and Board of Directors.

ARTICLE VII

Election of Officers and Board of Directors.

The President shall appoint a nominating committee of five (5) members as stipulated in the Bylaws.

This Committee shall nominate the incumbent Vice President as a single candidate for President, two candidates for Vice President, one candidate for Secretary-Treasurer and candidates for the Board of Directors, with a minimum of two for each geographical region and technical interest. The Nominating Committee shall recognize the importance of maintaining a balance between the agricultural and processing interests of the Society.

Ballots containing the nominations shall be submitted by mail to all members of the Society one month in advance of the General Meeting. Ballots may be returned by mail or deposited in the ballot box at the General Meeting up to 24 hours prior to the Business Session. Write-in nominations on ballots will be honored.

ARTICLE VIII

Duties of the Officers.

Section 1. President. The President shall be the Executive Officer of the Society. He shall instruct the Secretary to call such meetings of the Executive Committee and the Board of Directors as he deems necessary. He shall preside over the General Meeting of the Society and meetings of the Executive Committee and Board of Directors. He shall, with the advice of other members of the Executive Committee, appoint the General Program Chairman, and such committees as may be necessary, and arrange for the special guest speakers who will participate at the General Meeting.

Section 2. Vice President. The Vice President shall serve in the absence of the President and shall become President should the President's office be vacated by reason of resignation or death.

Section 3. Secretary-Treasurer. The Secretary-Treasurer shall keep the records of the Society. He shall attend to the collection of dues, keeping of accounts and payment of bills and obligations.

Section 4. Executive Committee. The Executive Committee shall act upon all matters within the jurisdiction of the Society which arise between the meetings of the Society and, in consultation with the Board of Directors, shall formulate the policies of the Society.

Section 5. Should a vacancy exist on the Executive Committee or Board of Directors by reason of resignation or death, an interim appointment to the vacancy will be made by the Executive Committee upon unanimous approval by the Board of Directors.

ARTICLE IX

Program Chairman.

The General Program Chairman shall, with the advice of the Executive Committee, appoint the chairman of each of the sections listed in Article IV, above. He shall be responsible for the preparation of the program for the General Meeting of the Society, instructing and advising Section Chairmen regarding their particular programs, and advising the local arrangements committee regarding facilities and equipment necessary for the General Meeting.

Each section chairman shall develop and submit to the General Program Chairman a tentative program for his section, and shall be responsible for conducting the sectional meeting at the General Meeting of the Society.

ARTICLE X

Time and Place of Meetings.

The General Meeting of the Society shall be held biennially. The site of the meeting shall be determined by the Board of Directors serving as a committee to select the site for each biennial meeting. The Board shall meet immediately following the General Meeting at which it was elected and propose sites for the meeting to be held four years hence. A final selection shall be made by the Board no later than July 1 in the year of their election and due notice shall be given to the members.

ARTICLE XI

Regional Associated Groups.

Regional associated groups are recognized by the Society.

Each regional group may elect its own officers and is thereby

responsible for planning and conducting its individual meetings. All expenditures of funds by a regional associated group shall be the responsibility of that group.

ARTICLE XII

Amendments.

Amendments may be proposed (1) by the Executive Committee directly, or (2) by petition of any ten members of the Society. Notice of proposed amendments shall be submitted to the members at least 14 days before the ballot is taken. The amendment may be adopted by two-thirds of the members present at any General Meeting.

If, in the opinion of the Executive Committee, the proposed amendment should be acted upon before the next General Meeting, it may be submitted to the members by mail. If it is approved by two-thirds of those returning their ballots within thirty days, it shall be adopted.

BYLAWS

1. **Membership.** A candidate for admission to the Society shall make application on an approved form. Such form shall contain the candidate's interests in the Society as set forth in the Constitution. The completed form shall be submitted to the office of the Secretary who shall forward the information to the Executive Committee and Board of Directors. Upon unanimous approval, the candidate's membership shall become effective retroactive to the General Meeting immediately preceding his application.

2. **Dues.** Biennial dues for individual members shall be \$20.00 and for organizational members \$50.00 payable on or before the date of the General Meeting.

3. **Registration Fees.** A registration fee shall be charged those attending any General Meeting of the Society, both members and nonmembers. The amount of this fee shall be determined by the Executive Committee.

4. **Quorum.** A quorum for the General Meeting shall consist of 10 percent of the membership.

5. **Committees.** Within three months following his election the President shall appoint standing committees as follows: Awards Committee; Nominating Committee; Local Arrangements Committee; and Publications Committee. He shall appoint additional committees as he deems necessary for the purpose of conducting the business of the Society.

6. **Publications.** All publications of the Society shall be under the direction of the Executive Committee and Board of Directors.

The publications will consist of a journal called *Journal of the American Society of Sugar Beet Technologists*, and such other publications as the Executive Committee and the Board of Directors may authorize.

The President shall appoint a Publications Committee consisting of five members whose responsibilities will include establishing policies for Society publications.

The President with the approval of the Executive Committee will appoint a Publications Editor whose responsibility will be as follows:

1. Solicit and receive manuscripts for publication.
2. Distribute manuscripts for review by at least one member familiar with the subject matter of the paper.
3. Prepare each paper accepted for publication for final printing.

Papers presented at the Society meetings have priority for publication. Acceptance for presentation does not assure acceptance for publication.

The Publications Editor will have jurisdiction over the release of papers and abstracts for use other than in the Journal.

No commitment for the expenditure of the funds of the Society for publications can be made without the approval of the Executive Committee and Board of Directors.

7. **Awards.** The President shall appoint an Awards Committee as authorized in the Bylaws. It shall consist of one member from each geographical region as established in Article VI, to consider the following awards:

Honorary Membership. An individual who has rendered outstanding service to the beet sugar industry, or has, by virtue of his scientific accomplishments, commanded the admiration and respect of this Society may be nominated by the Awards Committee for Honorary membership. Such nomination shall be submitted to the President 60 days prior to the next General Meeting for approval by the Board of Directors and for election by a two-thirds vote of the Society in attendance at its General Meeting. Each awardee will be recognized with an appropriate plaque on behalf of the Society.

Honorary Membership includes all the privileges of an individual member for life and without payment of dues.

Meritorious Service Award. The award for meritorious service shall be presented by the Society to members who have been outstanding in promoting the objectives of the Society or have made significant contributions to the beet sugar industry.

Candidates for this award shall be nominated by the Awards Committee using the following procedure: Each member of the Awards Committee shall submit a list of seven candidates and a summary of qualifications to the Awards Committee Chairman listing such candidates in order of preference. The Chairman shall compile a list of the nominated candidates with a summary of qualifications and sent it to members of the committee asking each to select the top candidates, the number of which shall be determined by the chairman. This procedure will continue until the number of candidates has been pared to no more than 1% of the then current membership. The final list of candidates shall be submitted to the President 90 days prior to the next General Meeting. The President shall present the candidates' names to the Executive Committee and Board of Directors who will unanimously elect recipients of such award.

Each awardee will be recognized on behalf of the Society with an appropriate certificate and citation at the General Meeting.

Forty-Year Veteran Award. Society members of at least four years' standing at the time of completing forty years of service to the beet sugar industry are considered as eligible candidates for the Forty-Year Veteran Award.

Candidates may be nominated either by their employer through the Society's Secretary or by the Awards Committee. After all nominations have been forwarded to the Board of Directors, unanimous approval is required for the candidate to be eligible to receive the award.

An appropriate certificate testifying to this award shall be presented to each recipient by the Society. Names of the awardees will be announced at the General Meeting and in a Society publication.